

**Town of Ashby**  
**Office of the Board of Assessors**  
**Minutes for the Meeting on February 29, 2012**

**Place of Meeting:** Town Hall

**Time of Meeting:** 7:30 P.M.

<b>Members Present:</b>	<input type="checkbox"/> Oliver Mutch	<b>Chairman</b>
	<input checked="" type="checkbox"/> Melissa Coyle	<b>Member</b>
	<input checked="" type="checkbox"/> Charles Perna	<b>Member</b>
	<input type="checkbox"/> Harald Scheid	<b>Regional Assessor</b>
	<input checked="" type="checkbox"/> Linda Couture	<b>Associate Assessor</b>
	<input checked="" type="checkbox"/> Lois Raymond	<b>Administrative Assistant</b>

1. Read and approve minutes of the February 1<sup>st</sup>, 2012 meeting  
*Minutes were read and approved*
2. Review current budget balances
  - a. To –Date  
*All budget lines seem appropriate for the anticipated expenses*
3. Board review and Approval of **MVE** Warrants and Abatements  
Documents to approve and sign:
  - a. MVE Abatement(s) – **MVE Abatements February 01** - *Approved and Signed*
  - b. Motor Vehicle Warrant(s) – **None**
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...  
Documents to approve and sign:
  - a. Real Estate Abatement(s) – **RE Abatement February 01** - *Approved and Signed*
  - b. Real Estate Warrant(s) – **None**
  - c. Real Estate Exemption(s) – **None**
  - d. Chapter Application(s) – **None**
  - e. Renewal of Forest Management Plan(s) – **None**
  - f. Chapter Land Lien / Release – **None**
  - g. Discussion:
    - **RRG Real Estate Abatements**  
*9 Applications Denied*  
*2 Applications Approved*
    - **Chapter Land sold to 'trust'. Do we need to update liens?**  
*Not necessary to change the lien per Harald*
5. Board review and Approval of **Personal Property** Abatements  
Documents to approve and sign:
  - a. Personal Property Abatement(s) – **PP Abatements February\_01**  
*- Approved and Signed*
  - b. Discussion:
6. Board review and Approval of **Payables**  
Documents to approve and sign:
  - a. Contracts – **None**
  - b. Payables – **Lois Raymond Stamps** - *Approved and Signed*  
– **MCAA Dues** - *Approved and Signed*

7. Regional Assessor Update
  - a. Harald's meeting with Doug – *Carry over to next meeting*
    - i. funding our part of the GIS synchronization work
    - ii. On going inspections
    - iii. Other discussion points
  - b. Other Updates
  
8. General Discussion
  - a. Class 101 – ongoing  
Letter to DOR  
Must be taken within 2 tears of appointment  
Kingston March 7 through April 11<sup>th</sup> Wednesday evenings 4-7
  - b. Clerk – Barb Covering
    - i. Monday March 3<sup>rd</sup>
    - ii. Vacation March 23 - 31
  - c. Other?
  - d. **Next Meeting – April 4, 2011 - 7:30 PM**
  
9. Adjournment *Adjourned at 7:55 PM*

*Respectfully submitted,*

***Lois Raymond***

Administrative Assistant - For the Board of Assessors

Signed this 4<sup>th</sup> day of April, 2012

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